

MOULTONBOROUGH, NEW HAMPSHIRE  
MASTER PLAN IMPLEMENTATION COMMITTEE

Minutes of December 19, 2011 Meeting

Members present: Tom Sawyer, Bob Patenaude, Christina Ashjian, Joanne Coppinger, Betsey Patten, Paul O'Neil

Members absent: Kathy Garry

Also present: Bruce Woodruff, Town Planner-Ex Officio

The Master Plan Implementation Committee (MPIC) meeting began at 5:30 p.m.

Christina reviewed the work to date which the MPIC has accomplished, and suggested that the committee be disbanded because, among other reasons, keeping a record of which Master Plan goals are being achieved is an exercise which can be handled administratively and not something for which a committee is needed. She noted that the goals were extracted from the various MP chapters and the matrix developed in a manner which may not have been truly representative of those chapters. We as a committee have since focused on that matrix, which probably was flawed from the beginning. In addition, the priorities of the various boards and committees in town are constantly changing, which is problematic when trying to make a list and report on progress in regard to achieving the MP goals.

Bruce pointed out that the primary problem he could see with our matrix was that no one ever *prioritized* any of the goals. Yes we have short-term, medium-term, and long-term goals, and the committee's approach was to focus on the short-term goals as a means of prioritizing which goals to look at first, but that really is not prioritizing at all. Just because a goal is listed in the MP as long-term doesn't mean we shouldn't be focusing on it now. How do we as a committee figure out what the top priorities are for implementing the goals of the Master Plan?

Bruce's thought was to start with the work plans from the various boards and committees. Betsey asked Bruce if he could provide a sample work plan to boards or committees that may not have ever created one before. He noted that the boards' work plans should closely correlate with the MP implementation priorities. The planning board is slated to begin formulating their 2012 work plan in February. Bruce offered to coordinate with the various chairmen and report back to the MPIC regarding priorities based on work plans. At the next meeting, Bruce will provide the committee with an overall work plan, a Town Planner work plan, and the works plans of the various boards and committees. It was generally agreed that the matrix we have been using may not be the best method of keeping track of progress on the MP goals, and we may want to take the emphasis off of the matrix as our primary assessment tool or even abandon it entirely. Tom expressed concern that the matrix is posted on the town website, and we need to continue to post something there to keep the public informed of what is being done, and the committee agreed.

Bruce also noted that our Master Plan is now 3 years old, and we should probably be looking at starting to update some of the chapters. This task is inherently related to the work of the MPIC, and should not be overlooked.

The next meeting was decided to be held on Monday March 26 at 5:30 p.m.

The meeting was adjourned at 6:50 p.m.

Respectfully submitted,

Joanne Coppinger